

**MARRIAGE AND FAMILY THERAPY SECTION
MEETING MINUTES
FEBRUARY 25, 2013**

PRESENT: Arlie Albrecht, Peter Fabian, Alice Hanson-Drew, Linda Pellmann

STAFF: Dan Williams, Executive Director; Yolanda McGowan, Legal Counsel; Matthew C. Niehaus, Bureau Assistant; Sharon Henes, Paralegal; and other Department Staff

CALL TO ORDER

Arlie Albrecht, Chair, called the meeting to order at 9:43 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to approve the February 25, 2013 agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 22, 2012

Amendments to the Minutes:

- Page 1-6 of the Minutes: Under the page footer, **CHANGE** “April 10, 2012” to “October 20, 2012”

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to approve the October 20, 2012 minutes as amended. Motion carried.

Linda Pellman abstained from voting in the matter of approval of minutes of October 22, 2012.

ADMINISTRATIVE MATTERS

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, that the record indicate the election of officers and delegation of liaisons as discussed below. Motion carried unanimously.

Election of Officers

NOMINATION: Peter Fabian nominated the current slate of officers to continue into 2013.
Nomination carried by unanimous vote.

Dan Williams called for other nominations three (3) times.

The current slate of officers was elected to continue into 2013.

Appointment of Liaisons

Screening Panel: Peter Fabian, Alice Hanson-Drew

Credentialing Liaisons: Arlie Albrecht, Linda Pellmann (Peter Fabian & Alice Hanson Drew as Alternates)

DLSC Monitoring Liaison: Arlie Albrecht

Professional Assistance Procedure (PAP) Liaison(s): Arlie Albrecht

Continuing Education Liaison: Peter Fabian

WAMFT Report: Linda Pellmann

Travel Liaison: Arlie Albrecht

Coalition Report: Vacant as the Coalition is inactive

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

MOTION: Linda Pellmann moved, seconded by Alice Hanson-Drew, to adopt the Roles and Authorities Delegated to the Monitoring Liaison document. Motion carried unanimously.

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann that the Section delegates authority to the Chair or designated Section member to sign documents on behalf of the Section. In order to carry out duties of the Section, the Chair or Section member has the ability to delegate this signature authority to the Executive Director for purposes of facilitating the completion of assignments during or between meetings. The Chair or Section member delegates the authority to the Executive Director, to sign the name of the Chair or Section member on documents as necessary. Motion carried unanimously.

MOTION: Peter Fabian moved, seconded by Linda Pellmann, that, in order to facilitate the completion of assignments between meetings, the Section delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Section, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Section in accordance with the law. Motion carried unanimously.

LEGISLATION/ADMINISTRATIVE RULE MATTERS

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to examine in response to Executive Order 61 all of MPSW as relevant to MFT Section prior to the April 9th, 2013 meeting for purposes of discussion and recommendations at that meeting. Motion carried unanimously.

POSITION STATEMENT REVIEW

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to amend the Position Statement on “Who Can Supervise Applicants for Licensure” to include “or an AAMFT supervisor-in-training” in Item 4. Motion carried unanimously.

MOTION: Alice Hanson-Drew moved, seconded by Linda Pellmann, to request DSPS staff amend the MFT Section Website to label “Position Statements” as “FAQs/Position Statements”. Motion carried unanimously.

SECTION REVIEW OF SUPERVISORY FORMS 2578, 2579, 2571, AND 2574

MOTION: Peter Fabian moved, seconded by Linda Pellmann, to table the section review of supervisory forms 2578, 2579, 2571, and 2574 until the next meeting. The Section requests additional information from DSPS staff. Motion carried unanimously.

WAMFT REPORT

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to note that a quorum of the Section may be present at the WAMFT conference on April 14th and 15th, 2013, but no Section business will be conducted. Motion carried unanimously.

CLOSED SESSION

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warning; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DLSC cases, and consult with legal counsel. Roll Call Vote: Arlie Albrecht-yes; Peter Fabian-yes; Linda Pellmann-yes; and Alice Hanson-Drew-yes. Motion carried unanimously.

The Board convened into Closed Session at 2:05 p.m.

CASE CLOSURES

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to close the case #12 MFT 010 for Insufficient Evidence (IE). Motion carried unanimously.

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to close the case #12 MFT 013 for Insufficient Evidence (IE). Motion carried unanimously.

Linda Pellmann left the meeting at 3:30 p.m.

RECONVENE TO OPEN SESSION

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to reconvene into open session. Motion carried.

The Board reconvened into Open Session at 3:31 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

MOTION: Peter Fabian moved, seconded by Alice Hanson-Drew, to affirm all motions made in closed session. Motion carried.

ADJOURNMENT

MOTION: Alice Hanson-Drew moved, seconded by Peter Fabian, to adjourn the meeting. Motion carried.

The meeting adjourned at 3:34 p.m.